



Harvard Business School Club of Washington

1522 K Street, N.W., Washington, D. C. 20005 • Phone (202) 833-2686

STAT

July 23, 1975

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5:30 Club (Placement)

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Office of the Assistant to the Director
Central Intelligence Agency
Washington, DC 20505

Gentlemen:

I had a brief discussion with Mr. Dennis Berend today about the possibility of arranging a meeting for the Harvard Business School Club at CIA headquarters in McLean. Mr. Berend suggested that I send a letter outlining the proposed meeting.

We would obviously be honored to have Mr. Colby address us either as the sole speaker or, if he prefers, perhaps a few introductory remarks followed by one or more CIA members. We usually feel that our speakers enjoy themselves most when they discuss what interests them. If this were to include some comments on the recent investigations, more importantly perhaps, on the future and proper role of the CIA as Mr. Colby envisions it, I am sure the members would be extremely responsive.

Our membership is approximately 600 with attendance at meetings running upwards of 100 members and guests. We generally start around 6:30 PM with a cocktail buffet followed by brief remarks from the speakers and a question and answer period with adjournment by 9 PM. This format can be varied to suit the preference of the speaker. We would, of course, enjoy a tour of the complex if this is possible.

We have visited several embassies in the past as well as several government agencies and we are experienced in providing lists of members and guests in advance and we have Club officials at all meetings monitoring entrances and checking names against reservations.

If convenient for your organization, an early Fall meeting would be ideal.

Sincerely,

Elizabeth M. Ten Eyck
Elizabeth M. Ten Eyck
790-2940

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TO	NAME AND ADDRESS	DATE	INITIALS
1	Assistant to the Director 1F 04 Hqs		
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ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	
Remarks: Angus: (per telcon) The attached request from Harvard Business School Club of Washington can be arranged in the Rendezvous Room for no more than 150 people to be served hors d'oeuvres and drinks. It will be necessary to furnish the names of attendees ahead of time, limited to U.S. citizens. <div style="border: 1px solid black; width: 200px; height: 40px; margin: 10px auto;"></div> John N. McMahon Att: DD/A 75-3496			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
Associate Deputy Director for			
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4	Security		
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6	A/DCI - 1 FOLK		

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

1: This is Harvard Biz. School Club item I mentioned in meeting this morning. In principle it was agreed to.

My questions: Could this be done (with cocktails and buffet) in the Rendezvous Room?

If not, could it be done elsewhere in the sense of all ending up in the auditorium after dining in the cafeteria? Or My choice is my first suggestion. They pay for their own din-din and... booze a problem????

I'll tell them today in principle we think we can do something. AMT *AMT*

2: FYI

3: Sort of like Brookings. 5: Re clearances.

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